



WESTERN NEW YORK
LIBRARY RESOURCES COUNCIL

Western New York Library Assistants Committee

MINUTES/DISCUSSION RECORD

COMMITTEE: WNYLA

ATTENDING: Pat Klaybor, Rita Ferri, Cynthia Lenzner, Virginia Fryson, Naciah Bell, Deb Marshall

Excused: Ronda Turner, Emily McDonald

ABSENT: Shakia Shine, Angie Stewart

Guests:

DATE: 3-23-17

LOCATION: WNYLRC Board Room

RECORDED BY: Pat Klaybor

TOPIC	DISCUSSION/CONCLUSIONS	RECOMMENDATIONS /ACTION/ EVALUATION/ FOLLOW-UP	RESPONSIBILITY & TARGET DATE
Call To Order	Meeting was called to order at 2:37 pm. Before meeting got underway, Pat wanted to let members know that the committee nomination deadline is tomorrow, 3-25-17. Also, she let members know that if someone's term is expiring, that she will contact you and let you know that you need to fill out the appropriate paperwork. Also, if anyone knows of someone who would be interested in serving on our committee, please let us know. We do have one new application this year. The person's name is Tracy Haynes and she is from BECPL.		
1. Meeting Minutes approval 8-26-16	Pat asked for a motion to approve the WNYLA meeting minutes from 8-26-16.	Rita Ferri made a motion to approve the meeting minutes. Cyndy Lenzner seconded the motion.	
2. Safety Workshop- Evaluations	We received a number of responses to our evaluations for the safety workshop.		



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	<p>They were all very positive. Committee members asked if there were specific responses stated. No, unfortunately, only the numeric rating system was used with no comments on the individual segments.</p>		
<p>3. Committee Logos</p>	<p>Pat explained about how the committee logos came about and passed around samples of all the logos. The High School to College Committee had asked for a logo to promote their activities. Sheryl decided it would be best to have all the logos cohesive, so we contacted our design vendor & she created all of them with the WNYLRC logo and a committee name under that, each with a specific color taken from the council's logo. Each committee was charged a fee of \$45.00 for the creation of the logos. There are a total of seven, since here are seven standing committees of WNYLRC.</p>		
<p>4. Ideas for Spring/Fall 2017 GTKY's</p>	<p>There were some great ideas brought up for the GTKY's this year including Forest Lawn and the archives there, Buffalo Olmstead Parks Conservancy, Buffalo River History Tour, Buffalo City Hall and the Buffalo Book Arts Center. We did discuss, at length whether we could possibly combine a couple of these. Combining The Book Arts Center and Buffalo City Hall was discussed since neither tour seems to be long enough on its' own to draw good attendance numbers. We also briefly discussed tours of the silos downtown and a small museum in that area called Waterfront Memories and More. Rita mentioned this, but it is a very small museum and we would probably need to pair it with some other activity to make it worthwhile. The Buffalo Olmstead Parks Conservancy tour did not interest some of the committee members, since it would really be a tour of Delaware Park. The docent would be using archival information during the tour, but we</p>	<p>After mapping it out, the distance between these two venues is probably too great to expect people to walk and since parking could become an issue anywhere downtown, we tabled these two venues.</p>	



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	<p>couldn't actually tour the archives, since it is a very small space.</p> <p>After discussion, it was decided to try to set up tours at Forest Lawn and to try again for the Buffalo River History Tour. This was an idea from last year, but we were too late in contacting them & all the tours were booked.</p> <p>Pat will need to find out if there is a cost at Forest Lawn. Working around conferences and vacations we decided to try for something at the end of June. For the Buffalo River History Tour, the dates chosen were August 2nd or 9th. The cost per person is \$19.00 and the tour lasts for a little under 2 hours. Since it begins at Canalside, possibly people would stay downtown for a while after the tour and enjoy the waterfront, but that would be on their own time. The tour we are looking into booking starts at 2:30. Since the next one starts at 4:30, there would be plenty of time if people wanted to enjoy the waterfront after the completion of the boat tour.</p>	<p>Pat will contact Forest Lawn and Cyndy will contact Buffalo River Tours.</p>	
<p>5. Committee Funds a.) Amount in account</p>	<p>Handouts for this meeting included a committee funds accounting. Pat explained that our committee, along with two other WNYLRC committees, was given \$500.00 this year. This was because there was an excess in the committee fund balance from last year. This is the fund that is put aside every year in WNYLRC's budget. It is used by committees to fund their activities. Last year, since committee requests did not deplete these funds, Sheryl generously gave those funds out to the committees with the lowest balances. Pat went over the revenue and expenses with everyone. The committee's current ending balance is \$514.31.</p>		
<p>6. Ideas for Spring/Fall 2017 workshops</p>	<p>There was no concrete decision for a workshop this year. Pat did mention that our choices of workshops must be good ones, since they have also been choices for the annual NYSLAA Conference the last two years. We discussed the</p>		



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	<p>possibility of a technology one, similar to the one we had a couple years ago with two sessions, one presented by Jaclyn McKewan (WNYLRC) and one with Deb Chiarella & Liz Stellrecht from UB/HSL. If we would like them to present, Rita will talk to them.</p> <p>The second option we came up with was something to do with health related topics. We discussed stress management, nutrition topics, massage therapy and alternative medicine. The problem is none of us knows where to inquire about these topics. Pat asked that the members do some research & get back to the other members if they find anything.</p>		
7. Resignation of Committee Member	<p>Although we have known about this resignation for a while, Pat put it on the agenda so it would become part of the committee record. Shakia Shine has moved out of the Buffalo area, and therefore is no longer a member of the WNYLA committee.</p>		
8. NYSLAA Conference	<p>The NYSLAA conference will be held this year in Syracuse, June 7-9, 2017. Pat printed out some flyers for the conference and encouraged committee members to go. Some members are already planning on attending</p>		
9. Other Business	<p>Deb Marshall brought in flyers from her library (North Tonawanda Public Library) advertising some of their upcoming events. She passed them out to the group. She also passed out a job posting for the Wilson Community Library, which is part of her system, Nioga. There was no other business to discuss.</p>		
10. Next Meeting	<p>A Doodle Poll will be sent out in the spring to schedule another meeting.</p>		
11. Adjournment	<p>Meeting was adjourned at 4:35 pm.</p>		