



WESTERN NEW YORK
LIBRARY RESOURCES COUNCIL

Western New York Library Assistants Committee

MINUTES/DISCUSSION RECORD

COMMITTEE: WNYLA

ATTENDING: Pat Klaybor, Rita Ferri, Ronda Turner, Cynthia Lenzner, Emily McDonald, Virginia Fryson, Naciah Bell

Excused: Deb Marshall, Shakia Shine, Angie Stewart

ABSENT:

Guests:

DATE: 8-26-16

LOCATION: WNYLRC Board Room

RECORDED BY: Pat Klaybor

TOPIC	DISCUSSION/CONCLUSIONS	RECOMMENDATIONS /ACTION/ EVALUATION/ FOLLOW-UP	RESPONSIBILITY & TARGET DATE
Call To Order	Meeting was called to order at 2:38 pm.		
1. Meeting Minutes	Pat emailed the minutes of the previous two meeting for approval. There were introductions around the table.	Cyndy Lenzner made a motion to approve both sets of meeting minutes. Rita Ferri seconded. Motion unanimously approved.	
2. Safety Workshop a.) Date b.) Times ½ day or full day c.) Flyer	We are planning our safety workshop for October 25, 2016. Discussion ensued regarding ½ or full day. It was decided to do a ½ day, since this committee has never held an event with more than one presenter before. Time frame will be approximately 12-5 PM. Cindy Lenzner volunteered to do the flyer. Thank you, Cindy!		



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<p>d.) Bios of Presenters</p>	<p>We will need bios to put in our description for registration. Below are the committee members responsible for bios: Virginia- Lt. Rak Rita Ferri- UB Public Fire & Safety Officers Pat- April McCloud</p> <p>We decided the schedule of presenters and agreed on a price of \$10.00 for the half day session. The only presenter that is charging is April McCloud, so we should be in good shape. We will also be offering small honorariums to the others. Pat also suggested finishing the day's presentation with some helpful YouTube videos regarding instructions in the event that you are caught in a terrorist attack. She will send sample videos to the committee members for critiques.</p>		
<p>3. Ideas for GTKY's</p>	<p>We came up with a few ideas for GTKY's. These included the newly remodeled Silverman Library on UB's North Campus and the Campus House at SUNY Buffalo State. We had a really nice winetasting event there a few years ago.</p> <p>Other suggestions were, again, to try to do that Buffalo River Boat Tour, Premier's Wine Tasting (in store), the Buffalo Book Art Center, or a combined tour of some of the architectural highlights in downtown Buffalo.</p>	<p>Naciah will look into possible availability at Silverman. The best time to do a tour would be during student breaks, because of the parking issue.</p> <p>Pat will check with Susan Jaworski (former committee member) as she set up the last one we did at the Campus House.</p>	
<p>4. Committee Funds</p>	<p>Pat announced that due to the fact that not all the committee funding was allocated this fiscal year, Sheryl re-allocated it to the three committees with the lowest balances. So, we had \$300.00 in the fund and were given an extra \$500.00, for a total of \$800.00.</p>		
<p>5. Basket/Annual Meeting</p>	<p>We discussed ideas for our committee basket for WNYLRC's Annual Meeting. The committee had already decided on a "Spring Planting" basket, so some</p>		



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	members brought donations; others gave a monetary donation toward the basket. Pat will purchase the remaining items and assemble the basket for the meeting. She also reminded members that WNYLRC's 50th Annual Meeting will be held in Ellicottville on 9/30/16, if anyone is interested in attending.		
6. Other Business	There was no other business to discuss.		
7. Next Meeting	A Doodle Poll will be sent out in the spring to schedule another meeting.		
8. Adjournment	Meeting was adjourned at 4:45 pm.		